Confirming that Students Are Enrolled in the Correct Courses

For Their Grade/Program – A Compound Search

Question: How would I find out if there are students who are enrolled in more than one section of the same course or in courses that are not applicable to their grade/program?

Answer: Try out this very powerful Compound Search Command:

> ***number_of_classes>9**
>
> > This Search Command returns all of the students in a school who are enrolled in more than 9 courses. You can change the number of courses to fit the grade/program for which you're searching. For K-8 consult the *Dependent Sections K-8* Excel workbook. According to this workbook, for example, most students in Gr.3 English Prime should have 9 courses. The exception would be a student in a ¾ split that is also taking pre-intensive French.
>
> **Grade_Level=3**   Specify the grade level.
>
> **U_StudentDemographic.ProgramOfStudy=English Prime**   Check out the *Program of Study – Reports and Search Commands* job aid for other programs.

Putting It Together

The resulting Compound Search Command looks like this:

Start Page

Students	Staff	Parents

> Grade_Level=3;U_StudentDemographic.ProgramOfStudy=English Prime;*number_of_classes>9   🔍

Reminder: Be sure to add a **;** between each Search Command—with no spaces.

PowerSchool will return any Gr. 3 English Prime students who are enrolled in more than 9 courses. In the "Current Student Selection" section of the Start Page, you can then click on each student. Next, on the "All Enrollments" page, you can identify the courses that need to be deleted. Finally, you can take care of the actual deletions on the "Modify Schedule" page by checking the unnecessary courses and clicking "Drop Selected."